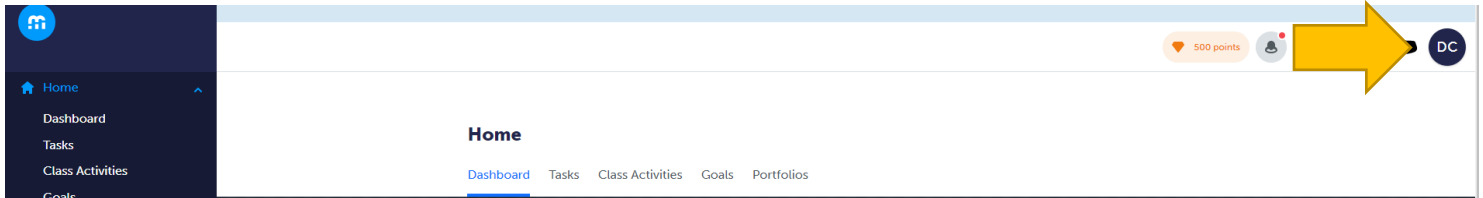




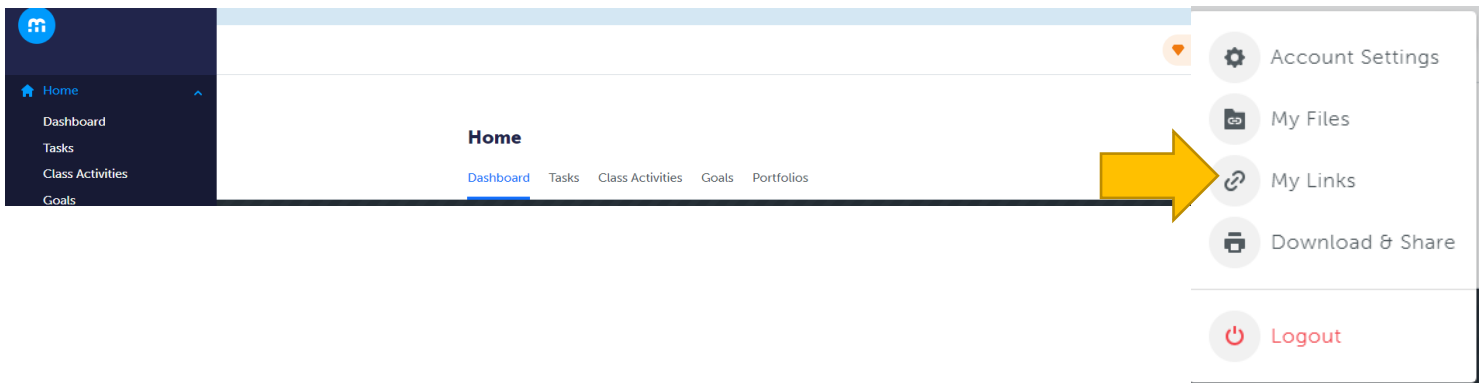
Linking Parent Emails

Parents will be linked to student accounts initially in the school year. There may be times when things change throughout the school year or additional parents need to be linked. This document will guide students through that process.

Step 1: From your MyBlueprint dashboard navigate to the right hand circle icon that contains your initials.



Step 2: Clicking on the circle bring up the dropdown menu shown below, select “My Links” from that menu.



Step 3: Once in the “My Links” section, select the blue “+Add Link” button and input your parents name and email in the Add Link pop-up box. Once that is completed press “Submit” button on the pop-up. This will trigger an email to your parents that they will need to accept and create a MyBlueprint Parent account if they do not have one.

Account Settings

Account Settings **My Links** Notifications

Family/Advisor

Classes

Add Link

Who would you like to add?

+ Add Link

Family/Advisor

Teacher

Counsellor

Name

Email

Add Link